

01 Health and safety procedures

01.5 Milk preparation

- Members of staff wash their hands before preparing milk.
- All surfaces are cleaned daily using antibacterial cleaner, including contact points, such as cupboard doors and handles.
- Inside cupboards are cleaned with antibacterial solution monthly.
- Fridges are cleaned weekly using the same method as for cupboards.
- Medication stored in the kitchen fridge is named and kept on a separate shelf, when possible.
- Milk or weaning feeds provided by parents are labelled and stored immediately as appropriate.
- Feeds are prepared by key persons or allocated back-up key persons who have been briefed about the child's dietary needs. Any other staff, including students or agency staff preparing feed must do so under supervision.