

09 Early years practice procedures

09.1b Application to join



APPLICATION TO JOIN

**Tolleshunt D'Arcy Pre-school
At Tolleshunt D'Arcy St. Nicholas C of E Primary Academy
Tollesbury Road
Tolleshunt D'Arcy
Maldon
CM9 8UB**

**Tel. 01621 868948
Email: enquiriestdps@gmail.com**

Registered No: 07556040 Registered Charity No: 1146436

First name(s) of child: _____ Sex: Male/Female _____

Surname of child: _____ Date of birth: _____

Full address: _____

_____ Postcode: _____

Parent/carer name (1): _____

Relationship to child: _____

Full address (if different): _____

_____ Postcode: _____

Daytime/work tel: _____ Home: _____ Mobile: _____

Email address: _____

Parent/carer name (2): _____

Relationship to child: _____

Full address (if different): _____

_____ Postcode: _____

Daytime/work tel: _____ Home: _____ Mobile: _____

Session request

Preferred start date: _____

Please tick the sessions you would like your child to attend:

Morning Monday Tuesday Wednesday Thursday Friday
9.00 am - 12 noon

Afternoon incorporating lunch Monday Tuesday Wednesday Thursday Friday
12 noon - 3.00 pm

All day session incorporating lunch Monday Tuesday Wednesday Thursday Friday
9.00 am - 3.00 pm

If your child is eligible for Free Early Education Entitlement funding, please tick box []

Details of any other funding provided by other third parties (e.g. employers childcare vouchers)

This application places your child on our waiting list. We will contact you as soon as a suitable place becomes available. **Please note that completion of this form does not guarantee a place for your child.**

Once your child is offered a place and you accept it, further personal information and family details are required for our records.

If you find that you no longer need the place, please inform us as soon as possible. Should you decide you no longer need the place we will not retain the details on this application form (see our Privacy Notice).

Only a parent/guardian with parental responsibility for a child can register that child for a childcare place with us. Before we can offer your child a place, we will need to see your child's full birth certificate. Please bring this into pre-school at your earliest convenience.

Signed parent/carer (1): _____ Date: _____

Signed parent/carer (2): _____ Date: _____
